



Springfield-Sangamon County
Regional Planning Commission

MEETING NOTICE

TIME: 9:30 A.M.

DATE: August 18, 2010

PLACE: County Board Room, 2nd Floor - County Building

A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
July 21, 2010

1. CALL TO ORDER.

Chairman Larry Hamlin called the meeting to order.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2010	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2011	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X												Larry Hamlin, Chairman
X												Larry Eastep, Vice-Chairman
X												Eric Hansen, Secretary
												Mayor Tim Davlin – M. Farmer
												Andy Van Meter – B. McFadden
X												Alderman Sam Cahnman
X												Alderman Frank Lesko
X												Tim Moore – <u>B. Burnett</u>
X												Andy Goleman – <u>C. Stratton</u>
X												Leslie Sgro – <u>B. Reardon</u>
X												Frank Vala – <u>R. Blickensderfer</u>
												Frank Squires – L. Tisdale
X												Dick Ciotti – <u>G. Humphrey</u>
												Bill Looby – D. Smith
X												Kip Kolkmeier
X												Claudio Pecori
												Kenneth Springs

Others

Staff

Molly Berns
 Abby Bybee
 Jeff Fulgenzi
 Steve Keenan

Mary Jane Niemann
 Norm Sims
 Joe Zeibert

Norm Sims welcomed Kip Kolkmeier of the Springfield Planning and Zoning Commission. He has been nominated to the Regional Planning Commission by Mayor Davlin and confirmed by the City Council to replace Commissioner Galco.

3. **MINUTES OF MEETING.**

Chairman Hamlin asked if there were any additions or corrections to the minutes of the June 16, 2010 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

Sims stated that there was no official meeting of the Executive Policy Board since the June 16, 2010 Regional Planning Commission meeting. However, the Executive Policy Board was called upon to assist the staff in reviewing applications for federal Energy Efficiency and Conservation Block Grant funds from Sangamon County.

On June 23, 2010, the Executive Policy Board met with Commission staff and a representative of the state's Department of Commerce and Economic Opportunity and reviewed 14 proposals seeking more than \$450,000 against the \$250,000 that was available. Proposals were submitted by Chatham, Illiopolis, Riverton, Rochester, Sherman, Williamsville and Sangamon County. The projects submitted were prioritized and 7 projects were recommended for funding. It is not known who the recipients will be until both DCEO and the U.S. Department of Energy finish their eligibility review. Sims anticipated that the awards would be made and communities informed in August. Sims thanked Executive Policy Board members for their assistance in the review process.

5. **REPORT OF OFFICERS.**

Chairman Hamlin stated that the Commission's by-laws require that the members of all committees of the Commission serve at the will of the Chair. He noted that the staff had advised him that the membership of the Land Subdivision Committee must be appointed for the new Commission year.

Sims outlined a handout available at the meeting which listed appointees/reappointees to the Land Subdivision Committee for 2010-2011 as follows:

Member	Representing	Appointment / Reappointment
Gregg Humphrey, Chairman	Springfield Metro Sanitary District	Reappointment
Steve Stewart, Vice Chairman	CWLP – Water	Reappointment
Nate Bottom	Springfield Dept. of Public Works	Reappointment
Joe Gooden	Springfield Building & Zoning Dept.	Reappointment

Dean Graven	Citizen Member	Reappointment
Tim Hasara	Curran-Gardner Townships Public Water District	Appointment
Jim Henricks	Sangamon County Public Health Dept.	Reappointment
Cyndi Knowles	Sangamon County Zoning Dept.	Appointment
Paul O'Shea	Springfield Office of Planning and Economic Development	Reappointment
Kenneth Springs	Citizen Member, SSCRPC	Appointment
Mike Stratton	Springfield Park District	Appointment
Roleen Thoele	CWLP – Electric	Reappointment
Rick Weber	Springfield Fire Dept.	Reappointment
Lori Williams	Springfield Public Works Dept.	Reappointment
Tim Zahrn	Sangamon County Highway Dept.	Reappointment
Larry Hamlin	Chairman, SSCRPC	<i>Ex Officio</i>
Larry Eastep	Vice-Chairman, SSCRPC	<i>Ex Officio</i>
Eric Hansen	Secretary, SSCRPC	<i>Ex Officio</i>

Sims said Tim Hasara of the Curran-Gardner Public Water District was appointed to the Land Subdivision Committee as a result of a recent agreement between the Water District and the City of Springfield. Cyndi Knowles of the County Zoning Department was appointed due to the anticipation of additional projects in the county as a result of the Curran-Gardner Water District / City of Springfield agreement. Kenneth Springs, citizen member was appointed as only one citizen member has served on the Committee in the past 1 ½ years. Sims noted that all appointees/reappointees have agreed to serve on the Committee.

6. REPORT OF THE EXECUTIVE DIRECTOR.

There was no report of the Executive Director.

7. CORRESPONDENCE.

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Joe Zeibert presented the following project to be reviewed by the Planning Commission this month via a power point presentation.

Mill Creek Estates – Phase II

Location & Sketch Map

Description: Pt. NW ¼, SW ¼, Section 1, T15N, R6W & Pt. NE ¼, SE ¼, Section 2, T15N, R6W (Greenbriar Road, east of West Road Drive)

LSC Action: Recommend approval of a variance of Sec. 153.157(L) – Restriction of Access – to allow the reserved park lot to have access onto Greenbriar and recommend approval of the location & sketch map.

Zeibert stated this project area contained 20 acres located northeast of Archer Elevator Road and Iles Avenue. It was originally part of an 80 acre development with 19 acres remaining. The preliminary plan has expired.

Zeibert noted that there is a park lot shown on the plan as required by the City Subdivision Ordinance, due to a park area being shown on the Comprehensive Plan. Once platted, the park area must be set aside for one year. If the area is not taken over by an entity in that time, the developer may develop it. The variance requested would allow the reserved park lot to have access onto Greenbriar.

Larry Eastep asked if Greenbriar would connect to anything. Zeibert said not yet, but it would eventually extend to Kreston Place Subdivision. Eastep asked who the developer was. Zeibert said Charles Robbins.

Roger Blickensderfer asked if the developer would be responsible for building the road. Zeibert said yes.

Claudio Pecori moved to concur with the action of the Land Subdivision Committee on the above listed project. Larry Eastep seconded the motion and the vote was unanimous.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

There was no new business.

12. SPECIAL ANNOUNCEMENTS.

Sims encouraged Commission members to take a look at a handout available at the meeting regarding the status of various projects being undertaken by the Regional Planning Commission. (See attached). He noted that a large amount of federal funding has become available via Regional Sustainable Community Grants. The Regional Planning Commission expects to submit up to four project applications, 2 for wind program and 2 for regional community program.

13. ADJOURNMENT.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Jane Niemann".

Mary Jane Niemann
Recording Secretary

Status: Current Project Inventory¹

July 2010 Update for PY2010-2011

Strategic & Comprehensive Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
Complete	SangStat Regional Index Project: Beta. To establish an on-line benchmarking system for Sangamon Region tied to Regional Plan.	Sims	Mixed Local	No. Internal project only.
Active [Phase I & 2 complete]	Sangamon Regional Comprehensive Plan. To develop a long-range, comprehensive plan for the Sangamon County region. The plan will address six study areas: Environment & Natural Resources; Economic & Technology Development; Transportation & Public Infrastructure; Housing & Neighborhoods; Heritage, Recreational & Cultural Amenities; Land Use & Development in the unincorporated areas of the County.	Fulgenzi	ICRPF	TBD. Possible addition of consultant in 2010.
Active [Near Complete]	Williamsville Comprehensive Plan. To develop a comprehensive plan for the City of Williamsville.	Fulgenzi /Zeibert	City of Willsville.	FROM: City of Williamsville
Active	Assistance With Enos Park Master Plan. To provide GIS information, mapping and other professional consultation to the project team.	Sims/ Fulgenzi	City of Spfld.	FROM: Mansur Real Estate Services, Inc.
Active [Submit full proposal Aug. 26, 2010]	Sangamon Regional Sustainability Planning Project Proposal Development. To develop a proposal to submit to USHUD to develop a plan addressing USHUD Livability Principles in the Sangamon Region as an additional component of the Sangamon Regional Comprehensive Plan project.	Sims, Fulgenzi.	USHUD SCR Grant & ICRPF	No. Proposal development internal project only. Consultant TBD based upon successful application.
Active [Submit pre-app July 2010 subject to City commitment.]	Eastside Sustainable Community Proposal Development. To develop a proposal to submit to USHUD to develop a plan addressing USHUD Livability Principles in a target area running from about Dirksen Parkway to 11 th Street, and between about Cook St. and South Grand Ave.	Wheeland, Fulgenzi, Zeibert.	USHUD SCC Grant & Local	No. Proposal development internal project only with City of Springfield OPED. Consultant TBD based upon successful application.
Pipeline	Virden Comprehensive Plan. To develop a comprehensive plan for the City of Virden. Under consideration by Virden Board. Not to commence until Williamsville plan completed.	Fulgenzi	Local/ICRPF.	No. internal project only.

¹ Does not include projects for City of Springfield and Sangamon County conducted under general planning service agreements.

Transportation Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
Complete	SATS 2035 Long Range Transportation Plan (Approved March 11, 2010). To review transportation needs within MPA and identify projects that could alleviate current congestion, access, environment, operations, security, and safety problems and that will provide an adequate network taking into account future development.	Wheeland/ Schultz	FHWA/FTA PL and Local	No. Internal project only.
Complete	SATS 2011 Unified Work Program Plan (Approved April 8, 2010). To specify goals, objectives and work tasks to be addressed by SATS and the SSCRPC's staffing function.	Wheeland/ Schultz	FHWA/FTA and Local	No. Internal project only.
Complete	TDM Rail Module Project. To add a rail transportation module to the SSCRPC Travel Demand Model.	Schultz	City of Spfld and Sang. Co.	TO: LSA Associates
Complete	SATS 2011 Transportation Improvement Plan. To prepare the annual prioritization of transportation projects and assignment of funding.	Wheeland/ Schultz	FHWA/FTA and Local	No. Internal project only.
Complete	SMTD Schedule Update. To update SMTD bus schedules in light of service improvements and route changes.	Schultz	FHWA/FTA PL	No. Internal project only.
Complete	Bus Stop Accessibility Survey Project. To inventory bus stops in the SMTD service area and identify accessibility issues. Will begin mid-spring.	Schultz	FHWA/FTA PL, SMTD	No. Internal project only.
Active [On-going]	Traffic Modeling for High Speed Rail Environmental Impact Study. To provide traffic modeling services for various grade separation configurations and railroad traffic alternatives in support of HSR Environmental Impact Statement.	Zeibert/ Schultz	IDOT	FROM: Hanson Prof. Servc.
Active [Near Complete]	Transportation and Economic Centers Project. To identify economic activity centers in the MPA and the key transportation corridors connecting these centers to identify transportation challenges affecting local economic growth. Also to examine existing freight flows in the MPA to determine barriers to efficient freight movement and opportunities for logistics development in the region.	Wheeland/ Sims	FHWA PL	TO: Hanson Prof. Servc.
Active [On-going]	TDM for HSR Technical Assistance. To provide on-going technical assistance in the use of the railroad traffic module associated with the SSCRPC's TDM in support of the HSR EIS.	Wheeland	FHWA/FTA PL	TO: LSA Associates.
Active [Dec. 2010 Complete]	Neighborhood Livability Project. To identify transportation related barriers that prevent senior citizens from making best use of community and other public facilities.	Wheeland/ Schultz	Dept. on Aging	No. Internal project only.
Active [Near Complete]	2010 Downtown Parking Survey. To update information on the availability of parking in the Springfield city-center.	Phillips	FHWA/FTA PL	No. Internal project only.
Active [Holding for Rural Transport Plan]	Human Services Transportation Plan 2010 Update. To identify barriers associated with access to human services providers and strategies to address and overcome the barriers.	Schultz	FHWA/FTA PL	No. Internal project only.
Active [Complete June 2011]	SATS Bicycle/Pedestrian Way Plan. To identify a preferred on-road/off-road bicycle route network and a priority pedestrian way network, recommend treatments for specific routes, and develop strategies for implementation. Contractor under discussion.	Wheeland	FHWA PL	TO: League of Illinois Bicyclists, subj. to approval.
Active [TBD]	Rural Transportation Plan. To assess the transportation needs of rural residents, create a transit partnership group to address identified needs, develop an action plan for meeting these needs, and secure funding for the developing system. Awaiting County Board action.	Wheeland	FHWA/FTA PL; IDOT	WITH: Rural Transit Assistance Center, WIU.

Development Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
Complete	Implementation of IMPLAN Model. To obtain and begin operation of IMPLAN econometric modeling.	Keenan	FHWA PL	No. Internal project only.
Complete	Eastside Neighborhood Development Plan Current Property Status Update. To update Sec. II [Existing Land Use and Zoning] of the plan, including the development of an updated land use map and zoning district map, and Sec. III [Existing Property Conditions] including the development of an up-dated property conditions map.	Zeibert	City of Spfld.	No. Internal project only.
Active [Complete by Sept. 2010]	MacArthur Blvd. Redevelopment Plan. To develop a plan and related implementable strategies for the redevelopment of the MacArthur Blvd. corridor, primarily from its intersection with South Grand Ave. to its intersection with Wabash Ave. The plan will take into account not only the area of focus, but also surrounding areas, potential development and road changes anticipated to affect it.	Sims/ Fulgenzi	USHUD	TO: Lakota Group
Active [On-going]	Assistance to Central Illinois Economic Development Authority. To assist the CIED with the development of its administrative and organizational infrastructure.	Sims	Mixed Local	No. Internal project only.
Active [Near Complete]	Land Subdivision and Development Scanning and On-Line Access Project. To create digital copies of project documents required by the City of Springfield and Sangamon County Land Subdivision processes, and create a data base by which projects can be searched and documents identified.	Zeibert	Mixed	TO: DMI
Active [To be submitted July 2020]	Clearlake Ave. Corridor Redevelopment Plan Proposal Development. Proposal to develop a plan and related implementable strategies for the redevelopment of the Clearlake Ave. corridor, primarily from its intersection with Dirksen Parkway to its intersection with 11 th Street. The proposal will be submitted to USHUD under the Sustainable Communities Challenge Grant Program.	Zeibert	USHUD/SCC	No. Internal project only.
Pipeline	Springfield Downtown Inventory and Mapping. To inventory and map properties and principal structures located within the bounds of the Central Area Redevelopment Project district and any surrounding areas identified by OPED.	Zeibert	City of Spfld.	No. Internal project only.
Pipeline	Peoria Road Corridor Redevelopment Study. To develop a plan and related implementable strategies for the redevelopment of a portion of the Peoria Rd. corridor, primarily from its intersection with North Grand Ave. to its intersection with Sangamon Ave. The plan will take into account not only the area of focus, but also surrounding areas, potential development and road changes anticipated to affect it.	Sims	TBD	TBD based upon provision of funding.

Land Use and Environmental Planning Portfolio

Status	Project	Lead(s)	Funds	By Contract
Active [To be complete Oct. 2010]	Illinois Housing/Transportation/Employment Linkages (Sustainable Communities) State Working Group. To assist IHDA and other State and Federal agencies in addressing the current federal and state programs and legislative actions designed to examine the need for "sustainable communities" and to prepare a report with recommendations to the Illinois Housing Taskforce.	Sims	IHDA	No. Internal project only.
Active [TBD]	Sangamon County Zoning Map Web Project. To update the zoning map for the unincorporated portions of Sangamon County and make this map available to interested parties via the Internet.	Johnson	Sang. Co.	No. Internal project only.
Active [On-going thru 2011]	Regional Energy Efficiency and Conservation Block Grant Coordination. Through ILARC, to serve as a sub-recipient of ARRA Energy Efficiency and Conservation Block Grant funds for the direction and administration of these funds to communities of less than 50,000 in population located in Sangamon County.	Fulgenzi/ Sims	EECBD	FROM: DCEO through ILARC
Pipeline [Was active. Set aside to address other system issues.]	Property Split Automated Tracking System. To automate the County's existing system of plat and property split tracking, moving from a paper-based system to a digital one.	Zeibert	Mixed Local	WITH: Sangamon County ISD.
Pipeline	Natural Resource Inventory Update and Mapping Project. To update, geo-code and map the Sangamon County Natural Resources Inventory.	Zeibert/ Keenan	Mixed Local	TO: TBD.

Administrative Initiatives

Status	Project	Lead(s)	Funds	By Contract
Active [Near Complete]	Reorganization and Automation of SSCRPC Library and Archives. To organize the SSCRPC's library of resources and archives, remove and replace obsolete materials, and create a database catalog for Commission and in-house public use.	Wheeland/ Lewis	Mixed Local	TO: Thea B. Chesley